

# Direct Debit Request

Customers'  
Authority

I/We

Name of Customer(s) giving the DDR

authorise you

Name of Debit User

APCA User ID Number

to arrange for funds to be debited from my/our account at the financial institution identified below and as prescribed below through the Bulk Electronic Clearing System (BECS).

This authorisation is to remain in force in accordance with the terms described in the Service Agreement

Signature

Date

Signature

Date

**Details of the Account to be Debited**

Name of the Financial Institution

Account Name

(All details must be supplied)

BSB number

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Account number

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**Payment Details**  
(Optional)

The payment is for

identified by

Loan number/Policy number etc

**Please tick the appropriate box**  
(Optional)

I/We request that you debit my/our account in accordance with our Agreement

or

I/We request that you debit my/our account in accordance with our Agreement and subject to one or more of the following conditions:

Maximum amount to be debited

Frequency of debit

First payment date

Final payment date

(Users may insert words of guidance to their customers advising them of the impracticability of specifying maximum amounts etc. in the circumstances of the arrangement, or advising them how they might construct conditions which are practical and take account of the circumstances of the arrangement).

**Optional inclusion on the DDR or the Customer Services Agreement**

I/We authorise the following:

1. The Debit User to verify the details of the above mentioned account with my/our Financial Institution
2. The Financial Institution to release information allowing the Debit User to verify the above mentioned account details.

Signed by the Customer(s)